

**AGENDA**  
**Board of Directors**  
**July 18, 2018**  
**Dinner – 5:45 p.m. Call to Order – 6:00 p.m.**  
**Lebanon, Woodstock, and Manassas Office**  
**Via teleconference (1-800-504-8071 pass code 6289188)**  
**\*6 MUTE**  
**\*7 UNMUTE**

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|-----|---|------------------|
| 1.  | Call to Order   | Chris Shortridge |
| 2.  | Roll Call/Determination of Quorum   | Alice Meade      |
| 3.  | Public Input/Approval of Agenda   | Chris Shortridge |
| 4.  | People Incorporated Mission Statement   | Chris Shortridge |
| 5.  | Community Action Promise  | Rob Goldsmith    |
| 6.  | Client Presentation<br>*Workforce Development   | Betty Segal      |
| 7.  | Information Agenda<br>a. Programs Update<br>b. Staff Update<br>*Director of Community Economic Development<br>*Director of Workforce Development<br>c. Media Updates<br>d. Committee Minutes<br>*CHIP Advisory Committee Minutes<br>*Communications/Public Relations/Awards Committee<br>*Finance Committee<br>*Governance Committee<br>*Personnel Committee<br>*Planning Committee | Rob Goldsmith    |
| 8.  | Approval of minutes<br>*May 18, 2018 & *June 6, 2018  | Chris Shortridge |
| 9.  | Evaluation Committee Report   | Ron King         |
| 10. | Finance Committee Report<br>*Dashboard  | John Ayers       |

**People Incorporated of Virginia**

**Headquarters** 1173 West Main Street, Abingdon, VA 24210 **Phone:** 276.623.9000 or 276.466.6527 **Fax:** 276.628.2931 **Email:** [info@peopleinc.net](mailto:info@peopleinc.net)  
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| 11. | Planning Committee Report<br>* Early Head Start Expansion<br>* CASA Expansion  | Jan Selbo        |
| 12. | Head Start Self-Assessment   | Rob Goldsmith    |
| 13. | Head Start Corrective Action Plan  | Rob Goldsmith    |
| 14. | President and CEO's Remarks  | Rob Goldsmith    |
| 15. | Housing Projects Update<br>* Tennessee LIHTC Projects<br>*Habitat/USDA Rural Development-Sober Housing   | Rob Goldsmith    |
| 16. | Updates<br><br>1. Vacant Board Seats<br>a. Emory & Henry College –Early Childhood Education Specialist<br>b. Frederick County Board of Supervisors<br>c. VACARES- Greater Prince William<br>2. Summer Food Service Program | Rob Goldsmith    |
| 17. | Excellence Areas – update<br><br>1. Develop Project Management Policy/Process<br>2. Develop Building and Equipment Maintenance Plan<br>3. Develop Agency and Programs Scorecards   | Rob Goldsmith    |
| 18. | Pathways to Excellence Participation   | Rob Goldsmith    |
| 19. | Real Estate Options<br>1. Keen Mountain Property<br>2. Singleton Property  | Rob Goldsmith    |
| 20. | Local Government Support Resolutions   | Rob Goldsmith    |
| 21. | Board Member duties and Responsibilities   | Rob Goldsmith    |
| 22. | By-Laws  | Rob Goldsmith    |
| 23. | Conflict of Interest 2018  | Rob Goldsmith    |
| 24. | Other Business   | Chris Shortridge |
| 25. | Public Input/Board Members' Comments   | Board Members    |

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26. Next Board Meeting Chris Shortridge  
    \*Regular Scheduled Meeting – September 19, 2018  
    \*Lebanon, Woodstock, Manassas and via Teleconference
27. Adjournment Chris Shortridge

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