

AGENDA

Board of Directors

September 21, 2016

Dinner – 5:45 p.m.

Call to Order – 6:00 p.m.

Culpeper, Lebanon, and Manassas Office

Via teleconference

(1-800-504-8071 pass code 6289188)

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|---|------------------|
| 1. Call to Order | Chris Shortridge |
| 2. Seating of New Board Member
*Angie Mosley – Abingdon Green Apartments’ Representative | Chris Shortridge |
| 3. Resignation of Board Members
*Pam Dunn
*Rebecca Pippin | Chris Shortridge |
| 4. Roll Call/Determination of Quorum | Alice Meade |
| 5. Public Input/Approval of Agenda | Chris Shortridge |
| 6. People Incorporated Mission Statement | Chris Shortridge |
| 7. Community Action Promise | Rob Goldsmith |
| 8. Client Presentation
*Project Discovery | Linda Midgett |
| 9. Minutes
*July 20, 2016
*August 22, 2016 | Alice Meade |
| 10. Information Agenda
People Incorporated Housing Group Minutes
People Incorporated Financial Services Minutes
New Markets Tax Credits Advisory Board Minutes
Programs Update
Staff Update
Media Update | Rob Goldsmith |
| 11. Finance Committee Report
*Consideration of Committee Member Responsibilities
*Budget Summary Comparison
*Statement of Revenues/Expenditures
*Balance Sheet
*990
*Proposed Financial Procedures Manual Changes | John Ayers |
| 12. Personnel Committee Report
*Proposed Changes to Personnel Policies Manual | Tony Carter |

People Incorporated of Virginia

Headquarters 1173 West Main Street, Abingdon, VA 24210 **Phone:** 276.623.9000 or 276.466.6527 **Fax:** 276.628.2931 **Email:** info@peopleinc.net

Bristol Office 800 Martin Luther King, Jr. Boulevard, Bristol, VA 24201 **Phone:** 276.466.5587 **Fax:** 276.466.0728 **Email:** bristol@peopleinc.net

Grundy Office 20694 Riverside Drive, Grundy, VA 24614 **Phone:** 276.935.4747 **Fax:** 276.935.4368 **Email:** buchanan@peopleinc.net

Lebanon Office 122 Price Street, Lebanon, VA 24266 **Phone:** 276.889.0999 **Fax:** 276.889.0117 **Email:** russell@peopleinc.net

Manassas Office 9324 West Street, Manassas, VA 20110 **Phone:** 571.445.3020 **Fax:** 571.445.3030 **Email:** pvc@peopleinc.net

Woodstock Office 135 South Main Street, Woodstock, VA 22664 **Phone:** 540.459.9096 **Fax:** 540.459.8732 **Email:** woodstock@peopleinc.net



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| 13. Evaluation Committee Report
*Consideration of Committee Member Responsibilities
*Performance Reports
*Management Information Systems
*Dollar Energy Participation | Ronald King |
| 14. Planning Committee Report
*Consideration of Committee Member Responsibilities
*Foothills Housing Veterans Services Grant | Jan Selbo |
| 15. Nominating Committee Report
*Consideration of Committee Member Responsibilities
*Election of Officers
*Election of Members of the People Incorporated Financial Services Board of Directors
*Election of Members of People Incorporated Housing Group Board of Directors
*Election of Board Representative to the Head Start Policy Council | Dennis Morris |
| 16. Executive Committee Report
*Consideration of Committee Member Responsibilities
*Proposed Contract for Employment for President and CEO | Chris Shortridge |
| 17. Woodstock Office – OPEN HOUSE | Rob Goldsmith |
| 18. Excellence Areas | Rob Goldsmith |
| 19. Housing Projects Update
*Shenandoah Gardens
*Brunswick Manor | Rob Goldsmith |
| 20. Revised Head Start Duration Application | Rob Goldsmith |
| 21. Funding for Renovations of Grundy Townhouses and Gay St. Apartments | Rob Goldsmith |
| 22. Virginia Employment Commission/Singleton Property | Rob Goldsmith |
| 23. Veterans Services | Rob Goldsmith |
| 24. Other Business | Chris Shortridge |
| 25. Public Input/Board Members' Comments | Board Members |
| 26. Next Board Meeting
*September 21, 2016 | Chris Shortridge |
| 27. Adjournment | Chris Shortridge |

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