

AGENDA
Board of Directors
March 24, 2019
Call to Order – 1:00 p.m.
Hotel Roanoke
Via teleconference (1-800-504-8071 pass code 6289188)
***6 MUTE *7 UNMUTE**

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|---|------------------|
| 1. Call to Order | Chris Shortridge |
| 2. Roll Call/Determination of Quorum | Alice Meade |
| 3. Public Input/Approval of Agenda | Chris Shortridge |
| 4. People Incorporated Mission Statement | Chris Shortridge |
| 5. Community Action Promise | Rob Goldsmith |
| 6. Information Agenda | Rob Goldsmith |
| a. Programs Update | |
| b. Staff Update | |
| c. Media Updates | |
| d. PIFS Minutes | |
| e. PIHG Minutes | |
| f. Committee Minutes | |
| *Advocacy Committee | |
| *Communications Committee | |
| *Evaluation Committee | |
| *Finance Committee | |
| *Fundraising Committee | |
| *Governance Committee | |
| *Personnel Committee | |
| *Planning Committee | |
| *Strategic Plan Committee | |
| g. Advisory Committee Minutes | |
| *CHIP Advisory Committee Minutes | |
| *Project Discovery Advisory Board Minutes | |
| *Policy Council Minutes | |
| h. WIOA Area 1 Contract | |

People Incorporated of Virginia

Headquarters 1173 West Main Street, Abingdon, VA 24210 **Phone:** 276.623.9000 or 276.466.6527 **Fax:** 276.628.2931 **Email:** info@peopleinc.net
Bristol Office 800 Martin Luther King, Jr. Boulevard, Bristol, VA 24201 **Phone:** 276.466.5587 **Fax:** 276.466.0728 **Email:** bristol@peopleinc.net
Grundy Office 20694 Riverside Drive, Grundy, VA 24614 **Phone:** 276.935.4747 **Fax:** 276.935.4368 **Email:** buchanan@peopleinc.net
Lebanon Office 122 Price Street, Lebanon, VA 24266 **Phone:** 276.889.0999 **Fax:** 276.889.0117 **Email:** russell@peopleinc.net
Manassas Office 9324 West Street, Manassas, VA 20110 **Phone:** 571.445.3020 **Fax:** 571.445.3030 **Email:** pwc@peopleinc.net
Woodstock Office 135 South Main Street, Woodstock, VA 22664 **Phone:** 540.459.9096 **Fax:** 540.459.8732 **Email:** woodstock@peopleinc.net



The Consent Calendar shall be introduced by a motion: "To approve the Consent Agenda," and shall be considered by the Board as a single item.

On objection by any member of the Board of Directors to the inclusion of any item on the Consent Agenda, that item shall be removed from the Consent Agenda forthwith. Such objection may be recorded at any time prior to voting on the motion to approve the Consent Agenda. All such items shall be considered individually, in the order in which they were removed, immediately following consideration and adoption of the Consent Agenda. Notwithstanding, a Board Member may ask for discussion of one or more items of the Consent Agenda without removal of that item from the Consent Agenda.

Approval of the motion to approve the Consent Agenda shall constitute approval, adoption, or enactment of each motion, resolution, ordinance, or other item of business thereon, exactly as if each had been acted upon individually.

7a. Consent Agenda

Chris Shortridge

- I). People Incorporated Minutes
 - *January 16, 2019
 - *February 21, 2019

- II). Finance Committee Report
 - 1. Summary Budget Comparison
 - 2. Balance Sheet and Statement of Revenues/Expenditures
 - 3. Cash Flow Projections
 - 4. Three Year Financial Plan Update
 - 5. Low-Income Housing Tax Credits (LIHTC) Update

- III). Governance Committee Report
 - 1. Board Self-Evaluation Results

- IV). Personnel Committee Report
 - 1. Proposed Personnel Policies

- V). Planning Committee Report
 - 1. Grant Applications outcomes

- VI). Designation of Advisory Groups

- VII). Designation of Customer Groups

7b. Items Removed from the Consent Agenda

Chris Shortridge

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| 8. Finance Committee Report | John Ayers |
| a. FY19 Budget Update | |
| b. FY20-23 Three Year Financial plan | |
| c. Dashboard | |
| d. FY20 Annual Budget | |
| 9. Governance Committee Report | Tony Hooper |
| a. Code of Conduct for Board Members | |
| b. Election of Assistant Secretary | |
| 10. Removal of Board Member | Rob Goldsmith |
| 11. Planning Community Report | David McCracken |
| a. Project Management Plan | |
| 12. President and CEO's Remarks | Rob Goldsmith |
| 13. Strategic Plan | Rob Goldsmith |
| 14. CSBG Annual Work Plan | Rob Goldsmith |
| 15. Singleton's Property Acquisition | Rob Goldsmith |
| 16. Housing Projects Update | Rob Goldsmith |
| 17. 2019 Conflict of Interest Form | Rob Goldsmith |
| 18. Other Business | Chris Shortridge |
| 19. Public Input/Board Members' Comments | Board Members |
| 20. Next Board Meeting | Chris Shortridge |
| *Regular Scheduled Meeting – May 15, 2018 | |
| *Lebanon, Manassas, Woodstock, and teleconference | |
| 21. Adjournment | Chris Shortridge |

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