

AGENDA
Board of Directors
July 17, 2019

Dinner – 5:45 p.m. Call to Order – 6:00 p.m.
Lebanon, Woodstock, and Manassas Office
Via teleconference (1-800-504-8071 pass code 6289188)

***6 MUTE**
***7 UNMUTE**

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|---|------------------|
| 1. Call to Order | Chris Shortridge |
| 2. Seating of New Board Members | Chris Shortridge |
| * Nadine Pottinga -Frederick County BOS | |
| * Jeffrey Frye – VACARES Greater Prince William | |
| 3. Roll Call/Determination of Quorum | Alice Meade |
| 4. Public Input/Approval of Agenda | Chris Shortridge |
| 5. People Incorporated Mission Statement | Chris Shortridge |
| 6. Community Action Promise | Rob Goldsmith |
| 7. Client Presentation | Christina Tyler |
| * Workforce Development | |
| 8. President and CEO's Report | Rob Goldsmith |
| 9. Information Agenda | Rob Goldsmith |
| a. Programs Update | |
| b. Staff Update | |
| c. Media Updates | |
| d. PIHG Minutes | |
| e. PIFS Minutes | |
| f. Committee Minutes | |
| *Joint Communication/Advocacy/Fundraising Committee | |
| *Audit Committee | |
| *Evaluation Committee | |
| *Finance Committee | |
| *Governance Committee | |
| *Personnel Committee | |

People Incorporated of Virginia

Headquarters 1173 West Main Street, Abingdon, VA 24210 **Phone:** 276.623.9000 or 276.466.6527 **Fax:** 276.628.2931 **Email:** info@peopleinc.net
Bristol Office 800 Martin Luther King, Jr. Boulevard, Bristol, VA 24201 **Phone:** 276.466.5587 **Fax:** 276.466.0728 **Email:** bristol@peopleinc.net
Grundy Office 20694 Riverside Drive, Grundy, VA 24614 **Phone:** 276.935.4747 **Fax:** 276.935.4368 **Email:** buchanan@peopleinc.net
Lebanon Office 122 Price Street, Lebanon, VA 24266 **Phone:** 276.889.0999 **Fax:** 276.889.0117 **Email:** russell@peopleinc.net
Manassas Office 9324 West Street, Manassas, VA 20110 **Phone:** 571.445.3020 **Fax:** 571.445.3030 **Email:** pwc@peopleinc.net
Woodstock Office 135 South Main Street, Woodstock, VA 22664 **Phone:** 540.459.9096 **Fax:** 540.459.8732 **Email:** woodstock@peopleinc.net
Culpeper Office 219 East Davis Street, Suite 100, Culpeper, VA 22701 **Phone:** 833.277.9330 **Email:** info@peopleinc.net



- *Planning Committee
- g. Advocacy Survey Results
- h. Vacant Board Seats
 - *Manassas City Council
 - *Human Services Coalition of Greater Prince William County
- i. Housing Development Projects Update
- j. Pathways to Excellence Self-Assessment
- k. Office of Volunteer and Community Services Monitoring Report & Response

The Consent Calendar shall be introduced by a motion: "To approve the Consent Agenda," and shall be considered by the Board as a single item.

On objection by any member of the Board of Directors to the inclusion of any item on the Consent Agenda, that item shall be removed from the Consent Agenda forthwith. Such objection may be recorded at any time prior to voting on the motion to approve the Consent Agenda. All such items shall be considered individually, in the order in which they were removed, immediately following consideration and adoption of the Consent Agenda. Notwithstanding, a Board Member may ask for discussion of one or more items of the Consent Agenda without removal of that item from the Consent Agenda.

Approval of the motion to approve the Consent Agenda shall constitute approval, adoption, or enactment of each motion, resolution, ordinance, or other item of business thereon, exactly as if each had been acted upon individually.

10a. Consent Agenda

Chris Shortridge

- I). People Incorporated Minutes
 - *May 15, 2019
- II). Finance Committee Report
 - 1. Summary Budget Comparison
 - 2. Balance Sheet and Statement of Revenues/Expenditures
 - 3. Cash Flow Projections
 - 4. Three Year Financial Plan Update
 - 5. Low-Income Housing Tax Credits (LIHTC) Update
 - 6. Renewal of Line of Credit
- III). Personnel Committee Report
 - 1. Affirmative Action Plan
- IV). Planning Committee Report
 - 1. WORC Grant Opportunity
 - 2. Housing Preservation Grant
 - 3. Grant Applications Outcomes

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- V). Satisfaction Survey Policy
- | | |
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| 10b. Items Removed from the Consent Agenda | Chris Shortridge |
| 11. Finance Committee Report | Billy Taylor |
| a. FY20 Budget Update | |
| b. Dashboard | |
| 12. Planning Committee Report | David McCracken |
| a. Head Start Slot Conversion Amendment | |
| 13. Governance Committee Report | Tony Hooper |
| a. Change in Board Seat | |
| b. Expiring Board Member Terms | |
| 14. Small Group Discussion | Groups |
| Governance Committee Motions | |
| 15. Real Estate Options | Rob Goldsmith |
| 1. Keen Mountain Property | |
| 2. Abingdon Office Space | |
| 16. Appointment of Ad Hoc Transition Committee | Chris Shortridge |
| 17. Other Business | Chris Shortridge |
| 18. Public Input/Board Members' Comments | Board Members |
| 19. Next Board Meeting | Chris Shortridge |
| *Regular Scheduled Meeting – September 18, 2019 | |
| * Lebanon, Manassas, Woodstock, and teleconference | |
| 20. Adjournment | Chris Shortridge |

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