

AGENDA

Board of Directors

May 18, 2018

Call to Order – 4:00 p.m.

**Abingdon and Via Teleconference
(1-800-504-8071 pass code 6289188)**

***6 MUTE**

***7 UNMUTE**

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| 1. Call to Order | Chris Shortridge |
| 2. Roll Call/Determination of Quorum | Alice Meade |
| 3. Public Input/Approval of Agenda | Chris Shortridge |
| 4. People Incorporated Mission Statement | Chris Shortridge |
| 5. Community Action Promise | Rob Goldsmith |
| 6. Information Agenda | Rob Goldsmith |
| a. Programs Update | |
| b. Staff Update | |
| c. Media Update | |
| d. Committee Minutes | |
| *Project Discovery Advisory Minutes | |
| *CHIP Advisory Minutes | |
| *Evaluation Committee | |
| *Finance Committee | |
| *Governance Committee | |
| *Personnel Committee | |
| *Planning Committee | |

The Consent Calendar shall be introduced by a motion: "To approve the Consent Agenda," and shall be considered by the Board as a single item.

On objection by any member of the Board of Directors to the inclusion of any item on the Consent Agenda, that item shall be removed from the Consent Agenda forthwith. Such objection may be recorded at any time prior to voting on the motion to approve the Consent Agenda. All such items shall be considered individually, in the order in which they were removed, immediately following consideration and adoption of the Consent Agenda. Notwithstanding, a Board Member may ask for discussion of one or more items of the Consent Agenda without removal of that item from the Consent Agenda.

People Incorporated of Virginia

Headquarters 1173 West Main Street, Abingdon, VA 24210 **Phone:** 276.623.9000 or 276.466.6527 **Fax:** 276.628.2931 **Email:** info@peopleinc.net

Bristol Office 800 Martin Luther King, Jr. Boulevard, Bristol, VA 24201 **Phone:** 276.466.5587 **Fax:** 276.466.0728 **Email:** bristol@peopleinc.net

Grundy Office 20694 Riverside Drive, Grundy, VA 24614 **Phone:** 276.935.4747 **Fax:** 276.935.4368 **Email:** buchanan@peopleinc.net

Lebanon Office 122 Price Street, Lebanon, VA 24266 **Phone:** 276.889.0999 **Fax:** 276.889.0117 **Email:** russell@peopleinc.net

Manassas Office 9324 West Street, Manassas, VA 20110 **Phone:** 571.445.3020 **Fax:** 571.445.3030 **Email:** pwc@peopleinc.net

Woodstock Office 135 South Main Street, Woodstock, VA 22664 **Phone:** 540.459.9096 **Fax:** 540.459.8732 **Email:** woodstock@peopleinc.net



Approval of the motion to approve the Consent Agenda shall constitute approval, adoption, or enactment of each motion, resolution, ordinance, or other item of business thereon, exactly as if each had been acted upon individually.

- 7a. Consent Agenda Chris Shortridge
- I). People Incorporated Minutes
*April 23, 2018
 - II). Planning Committee Report
 - 1. New Market Tax Credits (NMTC) Credit Revolving Loan Fund
 - III.) Personnel Committee Report
 - 1. Proposed Changes to Wage Scale
 - IV.) Governance Committee
 - 1. Board Seat Change
- 7b. Items Pulled From the Consent Agenda Chris Shortridge
8. Finance Committee Report John Ayers
- a. Dashboard
 - b. Financial Policies and Procedures
9. Planning Committee Report Jan Selbo
- *Vibrant Communities Initiative
10. President and CEO's Remarks Rob Goldsmith
11. Housing Projects Update Rob Goldsmith
- *Brunswick Manor
12. Updates Rob Goldsmith
- 1. Vacant Board Seats
 - a. Emory and Henry College – Early Childhood Education Specialist
 - b. Frederick County Board of Supervisors
 - c. Abingdon Village/Highland View Resident
13. Excellence Areas – update Rob Goldsmith
- 1. Develop Project Management Policy/Process – Executive Committee
 - 2. Develop Building and Equipment Maintenance Plan – Executive Committee
 - 3. Develop Agency and Programs Scorecards – Evaluation Committee
14. Real Estate Options Rob Goldsmith
- 1. Keen Mountain Property
 - 2. Singleton Property

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| 15. Other Business | Chris Shortridge |
| 16. Public Input/Board Members' Comments | Board Members |
| 17. Next Board Meeting | Chris Shortridge |
| *Regular Scheduled Meeting –July 18, 2018 | |
| *Lebanon, Woodstock, Manassas, and via teleconference | |
| 18. Adjournment | Chris Shortridge |

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