

INVITATION FOR BID

**Installation of 4-ft Chain Link Fencing at
Givens Child Development Center
8153 Swords Creek Road
Swords Creek, VA 24649**

DESCRIPTION OF ITEMS:

Notice is hereby given that People Incorporated of Virginia will accept sealed bids for installation of 350 linear ft of 4-ft. chain link fencing, including (1) drive gate and (2) walk gates at Givens Child Development Center.

TERMS AND CONDITIONS:

1. Project Scope:
 - a. Install fencing around perimeters of playground area.
 - b. Fencing will include (1) drive gate and (2) walk gates for accessibility to area.
2. Notice to Contractors: Prior to submitting a bid each contractor is expected to:
 - Personally and physically inspect the premises of the proposed work in order to arrive at a clear understanding of the conditions under which all work is to be accomplished.
 - No extra consideration will subsequently be allowed by reason of error or oversight on the part of the contractor upon submittal of bid.
 - If there is other work in progress the contractor shall coordinate his work with all existing adjacent work. Each trade shall afford all other trades every reasonable opportunity for the installation of the work, protection of completed approved work, and for secure storage of materials and equipment.
 - The contractor shall be held responsible for completion of entire work in manner intent for this type of project.
3. Types of Bids Required:
 - A. Bidders may submit both a lump-sum price and unit costs for all items shown on the Bid Proposal Form.
 - B. Bids shall be provided for the basic project
 - C. Conditional bids or voluntary alternates shall not be considered.
4. Time of Completion: The project is to be complete by **November 24, 2017.**
5. Insurance: Contractor shall submit with bid a copy of Worker's Compensation coverage; General Liability coverage and Automobile Liability Coverage.
6. Time and Place of Submission of Bids:
 - A. Time: Bid proposals shall be submitted on or before **Nov. 3, 2017 at 3:00 p.m.**
 - B. Place: All bids shall be submitted at the following location: People Incorporated of Virginia, **1173 West Main Street, Abingdon, Virginia 24210.**
 - C. Bids will be opened on **November 3, 2017** at the hour of 3:05 p.m.
 - D. All information requested of the bidder shall be entered in the appropriate space(s) on form(s) provided herein. Failure to do so may disqualify your offer.

E. Submit bid only in a **sealed envelope**:
Project Title (*Givens Child Development Center Fencing Project*)
Bidder's name
Contractor's license number

F. Bids must be submitted by the closing date prior to the time specified to be considered. **No email, facsimile or telephone bids will be accepted.**

G. Upon submission of bid documents, all such documents shall become the property of People Incorporated of Virginia.

7. **Quantity and Quality of Materials or Services:** All materials and supplies furnished in the bid shall be in accordance with the specifications detailed in the Project Specifications, including related building plans, architectural drawings and specifications detailed in those plans and drawings. Materials or supplies, which in the opinion of People Incorporated of Virginia are not in conformity with such specifications, shall be rejected and promptly removed from the premises at the bidder's expense.
8. **State Prevailing Wages and Non-Discrimination:** This project is subject to the State Prevailing Wage Rates specified in the Contract Document. The Contractor will be obligated to pay no less than the minimum wage rates required by the State of Virginia and to keep records and to make reports as specified. The Contractor also will be obligated not to discriminate in employment practices and to keep records and to make reports as specified. People Incorporated of Virginia will monitor compliance with these requirements. **All bidders must comply with Davis-Bacon Act requirements and must state they will abide by these regulations in their Bid Proposal.**
9. **Award:** A combination of the following factors will be considered in awarding this bid. These factors are not necessarily listed in order of priority.
 - A. Prices.
 - B. Quality and conformance to specifications.
 - C. Experience.
 - D. Similar type of projects performed.

People Incorporated of Virginia shall be the sole judge in making this determination.

10. Each bid shall follow the format specified by People Incorporated of Virginia.
11. Questions concerning specifications or description of work involved should be directed to Kyle Sensabaugh, at 276-274-2798 (mobile) or 276-619-2283. Questions concerning administrative matters should be directed to Donna Edwards at 276-619-2225.
12. **Withdrawing Bids:** No bidder may withdraw his bid for a period of (90) days after the date and time set for the opening thereof; provided, however, that People Incorporated of Virginia may release the bid of unsuccessful bidders after confirming the technical and formal sufficiency of the bid and bid security of the three (3) lowest bidders. In no event shall the bid for security of the three (3) lowest bidders be released before execution with People Incorporated of Virginia of an Agreement with the successful bidder, or the expiration of ninety (90) days, whichever occurs first.

13. Licensing/Qualifications: The Contractor shall possess either a Class A or a Class B license at the time this Contract is awarded. All work shall be performed by a licensed, bonded and insured contractor and his crew.
14. Rejection of Bids: People Incorporated of Virginia reserves the right to reject any and all bids and to waive informalities or irregularities in the best interest of the agency.
15. Equal Opportunity Employer: People Incorporated of Virginia does not discriminate against a bidder or offer because of race, religion, color, sex, national origin, age, disability, faith-based organization or any other basis prohibited by state law relating to discrimination in employment. Minority and/or female owned businesses or firms and local businesses or firms are encouraged to bid.

PROJECT SPECIFICATIONS

**Installation of 4-ft. Chain Link Fencing with Gates at
Givens Child Development Center
8153 Swords Creek Road
Swords Creek, VA 24649**

1. Scope of Work: Install 310 linear ft. of 4-ft chain link fencing, to include (1) drive gate and (2) walk gates around the perimeter of the playground.

This is a prevailing wage job and is subject to the State Prevailing Wage Rates specified in the draft contract attached to this invitation for bid.
2. Qualifications: The Contractor shall possess either a Class A or Class B license at the time this Contract is awarded. All work shall be performed by a licensed, bonded and insured contractor and crew.
3. Materials, Labor and Equipment: All labor and materials shall be included in the bid proposal.

Install 4-ft. Chain Link Fencing: Furnish all labor and materials necessary for the completion of fencing.

1. Install 4-ft. high chain link fencing around perimeter of playground area.
2. Install (1) drive gate for accessibility to playground.
3. Install (2) walk gates for accessibility to playground.
4. Clean up all debris created by the project

BID FORM

TO: Kyle Sensabaugh, Operations Manager
People Incorporated of Virginia
1173 West Main Street
Abingdon, Virginia 24210

FROM: _____
Bidder's Name (Company)

Dear Mr. Sensabaugh:

In response to the invitation to provide a bid proposal for the installation of 4-ft. Chain Link fencing to include (1) drive gate and (2) walk gates at Givens Child Development Center. We have thoroughly examined the terms, conditions and content of the invitation for bid and have examined the project site. **We agree to comply with Davis-Bacon Act requirements and will abide by these regulations during the duration of this project.** We understand that the project is to be substantially complete no later than **November 24, 2017**. We hereby propose to perform all work in accordance with the contract documents, including all necessary labor, materials, and administration, to fully complete the project, for the following sum of money:

BID PROPOSAL:

The work will include installing 310 linear ft. of 4-ft. chain link fencing, including (1) drive gate and (2) walk gates at Givens Child Development Center.

To complete all the work as described in the invitation for bid, including all labor, materials, and administration for the above referenced section:

\$_____.

CONTRACTOR REGISTRATION:

We are a licensed Virginia Contractor. Registration Number: _____, Expiration: _____

BID SUBMITTED BY:

Company Name: _____

Company Address: _____

Corporate Officer: _____

Typed Name and Title

Signature

Date of Bid: _____